

**VILLAGE OF DEXTER  
PARKS AND RECREATION COMMISSION REGULAR MEETING**

**Thursday, May 29, 2014 @ 7:00 PM**

**Location: Village Offices, 8123 Main Street  
PNC Bank, Second Floor – Enter at rear door**

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**

Randy Hermann	Becky Murillo
Toni Henkemeyer	John Coy
Brian Brassow, Chair	Donna Fisher – Ex Officio
3. **APPROVAL OF THE MINUTES –**    **March 18, 2014 Parks and Recreation Commission minutes  
April 15, 2014 Notes (no quorum present)**
4. **APPROVAL OF AGENDA**
5. **PUBLIC HEARINGS - NONE**
6. **CITIZENS WISHING TO ADDRESS THE COMMISSION**
7. **REPORTS AND COMMUNICATION**
  - A. Chair
    - a. Dexter Daze Update
  - B. Commissioners and Ex Officio
    - a. Tree Board
    - b. 5H
    - c. Art Selection Committee
  - C. Staff Report
8. **OLD BUSINESS**
  - A. Discussion of:    Easter Egg Hunt Wrap-Up
9. **NEW BUSINESS**
  - A. Consideration of: Recommendation to Council on Community Park Path Bids
  - B. Discussion of:    Parks & Recreation Master Plan (see staff report for materials)
  - C. Discussion of:    Park Maintenance Requests
    - a) Mill Creek Park, Community Park, First Street Park, Lion's Park, Peace Park, Monument Park
10. **CITIZENS WISHING TO ADDRESS THE COMMISSION**
11. **PROPOSED BUSINESS FOR FUTURE MEETINGS**
  - A. Donation Guidelines and Volunteer Management Plan
  - B. Future-Long Term Maintenance and Volunteer Coordination for Mill Creek Park
12. **ADJOURNMENT**

**ANNUAL REVIEW SCHEDULE**

*March/July – Annual Budget Review  
November – Master Plan, Goals, Objectives and Strategies Review  
January – Capital Improvements Plan (CIP) Review*

**VILLAGE OF DEXTER  
PARKS AND RECREATION COMMISSION REGULAR MEETING  
MINUTES  
March 18, 2014**

The regular meeting of the Village of Dexter Parks and Recreation Commission was called to order by Chair Brassow at 7:34 pm at the Village Offices, 8123 Main Street.

**ROLL CALL**

Present: Becky Murillo, Toni Henkemeyer, Donna Fisher, Brian Brassow-Chair, Courtney Nicholls

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**APPROVAL OF THE MINUTES – February 18, 2014 Parks & Recreation Commission Minutes**

Moved: Murillo Second: Henkemeyer  
Motion Adopted

**APPROVAL OF AGENDA**

Moved: Fisher Second: Murillo  
Motion Adopted

**PUBLIC HEARINGS: NONE**

**CITIZENS WISHING TO ADDRESS COMMISSION:**

None

**REPORTS AND COMMUNICATION**

**A. Chair**

- a. Dexter Daze Update: No update

**B. Commissioners and Ex-Officio**

- b. 5H – Becky Murillo gave an update on the last 5H meeting. There was a discussion of the SRSly group potentially helping to collect trash in the parks. The Coalition will be working on creating a five year plan for project funding.

C. Staff Report: The Commission reviewed the report. The Commission was supportive of the invasive species management plan presented by Plant Wise, including the idea of a controlled burn. 2014-2015 budget requests will be discussed at the April meeting. The Commission requested that a breakdown of the entire Parks & Recreation budget be provided at each meeting.

**OLD BUSINESS**

None at this time

## **NEW BUSINESS**

A. Discussion of Easter Egg Hunt: The Commission discussed the plans for the Easter Egg Hunt. The Girl Scouts and Senior Center will be working on stuffing eggs. Courtney will order the bags for the children to use to carry their treats.

B. Discussion of CIP: The Commission reviewed their CIP sheets. Completed sheets were removed and the Commission reevaluated the priority ranking for each item. The updated sheets will be presented for a vote in April.

C. Park Maintenance Requests – None

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**CITIZENS WISHING TO ADDRESS THE COMMISSION - None**

## **PROPOSED BUSINESS FOR FUTURE MEETINGS**

FY 13-14 Budget

Donation Guidelines and Volunteer Management Plan

Future Long-term Maintenance and Volunteer Coordination for Mill Creek Park

**ADJOURNMENT at 8:45 p.m.**

Courtney Nicholls

Assistant Village Manager

**VILLAGE OF DEXTER  
PARKS AND RECREATION COMMISSION REGULAR MEETING  
MEETING NOTES  
April 15, 2014**

The regular meeting of the Village of Dexter Parks and Recreation Commission was called to order by Chair Brassow at 7:08 pm at the Village Offices, 8123 Main Street. No quorum was present so no official action was taken.

**ROLL CALL**

Present: Becky Murillo, John Coy, and Brian Brassow-Chair, Courtney Nicholls

**REPORTS AND COMMUNICATION**

**A. Chair**

- a. Dexter Daze Update: No update

**B. Commissioners and Ex-Officio**

- a. Tree Board – John Coy provided an update that the Tree Board is focusing their 2014 planting on Broad Street, which is the Border to Border Trail route from the West River Trail to the River Terrace Trail.
- b. 5H – Becky Murillo gave an update on the last 5H meeting. The focus of the committee is developing their five year plan based on their mission.

C. Staff Report: Courtney provided an update that the Detroit Institute of Arts has selected the Village for a pop-up display. Three pieces of art will be displayed in the community from August 4-18. The locations are Monument Park, Mill Creek Park and the Dexter District Library.

**NEW BUSINESS**

The Commission discussed final plans for the Easter Egg Hunt.

The changes made to the CIP were reviewed.

The FY 14-15 Budget requests were reviewed. The main focus of the Commission is the Community Park Path repair, updating the Master Plan, and potentially starting some topo/pre-design work for the extension of the Mill Creek Park path to the school property/Baker Rd.

**CITIZENS WISHING TO ADDRESS THE COMMISSION - None**

**ADJOURNMENT at 8:45 p.m.**

Courtney Nicholls  
Assistant Village Manager



VILLAGE OF DEXTER  
PARKS AND RECREATION COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614 [www.dextermi.gov](http://www.dextermi.gov)

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MEMORANDUM

TO: Parks and Recreation Commission  
Donna Dettling, Village Manager  
FROM: Courtney Nicholls, Assistant Village Manager  
RE: REPORT  
DATE: May 28, 2014

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**New Commissioners.** As of June 1, 2014 we will be welcoming two new Commissioners, Ellen Han and Katie Koch. Ellen Han will fill the remainder of Brian Brassow's term since he has moved out of the Village. Katie Koch was appointed to fill the position vacated by Colleen Moore. Due to these changes, at the next meeting the Commission will need to vote on a new Chairperson.

**Parks and Recreation Master Plan.** As was discussed last meeting, the Parks & Recreation Master Plan will expire at the end of December 2014. Provided for the Committee's review is the survey that was distributed as part of the planning process for the 2009 plan. I would like to discuss the creation of a plan to move forward with the update.

**2014-2015 Budget Requests.** Attached is an updated spreadsheet with the Parks expenditures so far this fiscal year and the budget requests that were included for FY 14-15.

Please feel free to contact me prior to the meeting with any questions, etc.

Thank you.

Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

*The Village of Dexter Parks Commission appreciates your assistance with this questionnaire. The Commission is always looking for interested volunteers to serve as Parks Commissioners or provide assistance as needed. If you have an interest in serving or have questions/comments regarding the questionnaire or the Parks and Recreation Plan planning process, please contact Allison Bishop at 734-426-8303 ext. 15 or abishop@villageofdexter.org*

SECTION 1 - FACILITY USAGE						
1	How frequently do you or an adult member of your household use the following type of park or recreation facility?	1-2 x/wk	1-2 x/mon.	1-2 x/yr	Not at all	
	⇒ Village Park					
	⇒ School Facilities (tennis courts, basketball courts, etc.)					
	⇒ Private Recreation Facility (aerobics, gym, etc.)					
	⇒ Library, Museum					
	⇒ Metro Parks					
2	How frequently does a child or other dependent member of your household use the following type of park or recreation facility?	1-2 x/wk	1-2 x/mon.	1-2 x/yr	Not at all	
	⇒ Village Park					
	⇒ School Facilities (tennis courts, basketball courts, etc.)					
	⇒ Private Recreation Facility (aerobics, gym, etc.)					
	⇒ Library, Museum					
	⇒ Metro Parks					
3	How do you or an adult member of your household travel to the following park or recreation facility?	Car	Bike, Roller Blade, etc.	Walk	N/A	
	⇒ Village Park					
	⇒ School Facilities (tennis courts, basketball courts, etc.)					
	⇒ Private Recreation Facility (aerobics, gym, etc.)					
	⇒ Library, Museum					
	⇒ Metro Parks					
4	How does a child or other dependent member of your household travel to the following park or recreation facility:	Car	Bike, Roller Blade, etc.	Walk	N/A	
	⇒ Village Park					
	⇒ School Facilities (tennis courts, basketball courts, etc.)					
	⇒ Private Recreation Facility (aerobics, gym, etc.)					
	⇒ Library, Museum					
	⇒ Metro Parks					
5	How could the Village make the village parks more accessible to you and your family?					
6	Do you think that the Village of Dexter should duplicate the types of recreation, indoor and outdoor, that is available at the schools, regional recreation providers, etc?	Yes	No			
	⇒ If Yes, what types of facilities should be duplicated?					
7	What specific recreation facilities would you like to see in the Village of Dexter?					
SECTION TWO - LEVEL OF SATISFACTION						
Please indicate your level of satisfaction with the Village of Dexter park and recreation facilities by the following statements:						
No.	Question/Statement (Note: Dexter includes Scio, Webster, Dexter Township and Village of Dexter)	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
8	I am satisfied with the amount and availability of existing Village of Dexter parkland.					
9	I am satisfied with the amount and availability of existing Village of Dexter recreational facilities.					
10	There are sufficient park and recreation opportunities for children in Dexter.					

Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

11	There are sufficient park and recreation opportunities for <b>adults</b> in the Village of Dexter.					
12	There are sufficient park and recreation opportunities for the <b>handicapped</b> in the Village of Dexter.					
13	Dexter parks and recreation facilities are easily accessible for Dexter residents.					
14	Dexter school recreation facilities are easily accessible.					
15	The Village of Dexter needs more publicly-owned, developed, <b>active</b> park and recreation areas (ball fields)					
16	The Village of Dexter needs more publicly-owned, undeveloped, passive open space areas (trails, preserves, etc.)					
17	I will support a millage to provide additional recreation facilities and programs for the <b>Village of Dexter residents</b> .					
18	I will support a millage to make publicly owned park and recreation facilities more <b>handicapped</b> accessible and usable.					
19	I will support a millage to provide additional parkland for <b>Village of Dexter residents</b> .					
20	I will support a program that requires park and recreation facilities to pay an additional fee for additional services.					
21	I will support a program that requires new development to provide new public park and recreation facilities due to increased demand caused by new development.					

**SECTION THREE - PLANNING**

*From the list of Parks and Recreation Facility Improvement options listed below, choose the three options you would like to see implemented. Rank order your three selected options, where a value of "1" is the option you are most interested in. Additionally, for the three options you have selected, evaluate the relative importance of each option using the scale provided.*

No.	Park and Recreation Facility Improvement Options	Rank	Very Important	Important	Not Very Important	No Opinion
22	Acquisition and improvement of land along Mill Creek and the Huron River for <b>open space</b> and <b>passive recreation</b> facilities (picnic areas, hiking, etc.).					
23	Acquisition and improvement of land along Mill Creek and the Huron River for <b>active recreation</b> facilities (canoeing, fishing, etc.)					
24	Purchase new parkland.					
25	Develop and improve existing parkland.					
26	Increase park and recreational facility accessibility by <b>creating pathways</b> to parks from other parks and residential areas.					
27	Increase park and recreational facility accessibility by providing more <b>park signage</b> .					
28	Increase park and recreational facility accessibility by providing more <b>parking spaces</b> .					
29	Provide additional facilities for targeted groups of users, such as paved walking paths, playgrounds and ball fields.					
30	Develop bike paths along key roadways.					
31	Coordinate and jointly fund recreational facility improvements with the <b>school district</b> .					
32	What Park and Recreational Facility Improvements or Programs would you like to see offered in Dexter?					
33	Coordinate and jointly fund recreation facility improvements with <b>Huron Clinton Metropolitan Authority and Washtenaw County Parks</b> ?					

Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

34	What parks and recreation facility improvements or programs would you like to see offered in the Village of Dexter? How can the Village of Dexter Parks and Recreation Facilities better serve you?						
35	What suggestions or comments do you have for the Dexter Parks and Recreation Plan?						
36	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Would you be willing to work on a citizen-team that periodically donates time to improve park and recreational facilities? (circle one)</td> <td style="width: 10%;">Yes</td> <td style="width: 10%;">No</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> </table>	Would you be willing to work on a citizen-team that periodically donates time to improve park and recreational facilities? (circle one)	Yes	No			
Would you be willing to work on a citizen-team that periodically donates time to improve park and recreational facilities? (circle one)	Yes	No					
37	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">How often would you be able to participate on this citizen-team? (circle one)</td> <td style="width: 10%;">Monthly</td> <td style="width: 10%;">Quarterly</td> <td style="width: 10%;">Semi-Annually</td> <td style="width: 10%;">Not Interested</td> <td style="width: 10%;"></td> </tr> </table>	How often would you be able to participate on this citizen-team? (circle one)	Monthly	Quarterly	Semi-Annually	Not Interested	
How often would you be able to participate on this citizen-team? (circle one)	Monthly	Quarterly	Semi-Annually	Not Interested			

SECTION FOUR - DEMOGRAPHICS					
38	How long have you been a Dexter resident? (circle one)	<input type="checkbox"/> < 1 year	<input type="checkbox"/> 1-5 years	<input type="checkbox"/> 5-10 years	<input type="checkbox"/> > 10 years
39	In which area of Dexter do you reside? (circle one)	<input type="checkbox"/> Village of Dexter	<input type="checkbox"/> Scio Township	<input type="checkbox"/> Dexter Township	<input type="checkbox"/> Webster Township
40	How many people live in your household in the following age groups?				
⇒	under 5 yrs of age				
⇒	5-10 yrs of age				
⇒	11-17 yrs of age				
⇒	18- 24 yrs of age				
⇒	25-54 yrs of age				
⇒	55 yrs of age and over				



*Thank you for your participation!!*



Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

*The Village of Dexter Parks Commission appreciates your assistance with this questionnaire. The Commission is always looking for interested volunteers to serve as Parks Commissioners or provide assistance as needed. If you have an interest in serving or have questions/comments regarding the questionnaire or the Parks and Recreation Plan planning process, please contact Allison Bishop at 734-426-8303 ext. 15 or abishop@villageofdexter.org*

SECTION 1 - FACILITY USAGE					
1	How frequently do you or an adult member of your household use the following type of park or recreation facility?	1-2 x/wk	1-2 x/mon.	1-2 x/yr	Not at all
⇒	Village Park	2	9	6	2
⇒	School Facilities (tennis courts, basketball courts, etc.)	2	5	4	7
⇒	Private Recreation Facility (aerobics, gym, etc.)	7	2	3	5
⇒	Library, Museum	4	7	6	3
⇒	Metro Parks	4	9	4	2
2	How frequently does a child or other dependent member of your household use the following type of park or recreation facility?	1-2 x/wk	1-2 x/mon.	1-2 x/yr	Not at all
⇒	Village Park	2	6	1	10
⇒	School Facilities (tennis courts, basketball courts, etc.)	5			13
⇒	Private Recreation Facility (aerobics, gym, etc.)	3		1	14
⇒	Library, Museum	3	4	1	11
⇒	Metro Parks	2	7		10
3	How do you or an adult member of your household travel to the following park or recreation facility?	Car	Bike, Roller Blade, etc.	Walk	N/A
⇒	Village Park	8	3	10	2
⇒	School Facilities (tennis courts, basketball courts, etc.)	6	2	7	4
⇒	Private Recreation Facility (aerobics, gym, etc.)	13			4
⇒	Library, Museum	12	3	4	2
⇒	Metro Parks	15	1		3
4	How does a child or other dependent member of your household travel to the following park or recreation facility?	Car	Bike, Roller Blade, etc.	Walk	N/A
⇒	Village Park	5	1	5	11
⇒	School Facilities (tennis courts, basketball courts, etc.)	4	1	3	12
⇒	Private Recreation Facility (aerobics, gym, etc.)	4			14
⇒	Library, Museum	6	1	2	12
⇒	Metro Parks	7	1		12
5	How could the Village make the village parks more accessible to you and your family?	create running trails, plenty accessible, no more man made items, taking away from natural feel			

how can we get people to visit more frequently? Signage? Advrtising?

consider creating more parks like the metroparks?

respondents did not understand this line of questioning

should we consider adding parking to some of our parks?  
parking is clearly important to other types of facilities

respondents did not understand this line of questioning

Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

6	Do you think that the Village of Dexter should duplicate the types of recreation, indoor and outdoor, that is available at the schools, regional recreation providers, etc?	Yes	No			
				2      13		
⇒	If Yes, what types of facilities should be duplicated?	there is already a lot of stuff out there				
7	What specific recreation facilities would you like to see in the Village of Dexter? walking/bike trails - 7 Half Pipe -1 batting cages-1 Bathrooms-1 Rec center-2 outdoor pool/pool-3 bball court-1 sidewalks-2 bike/walking path to A2-1 Dog Park-1	more open land, keep Parker Road natural				
walking and bike trails received the most votes/should we try to replicate metroparks or help inform people of facilities at metroparks?						
<b>SECTION TWO - LEVEL OF SATISFACTION</b>						
Please indicate your level of satisfaction with the Village of Dexter park and recreation facilities by the following statements:						
No.	Question/Statement (Note: Dexter includes Scio, Webster, Dexter Township and Village of Dexter)	Strongly Agree	Agree	Disagree	Strongly Disagree	N/A
8	I am satisfied with the amount and availability of existing Village of Dexter parkland.	5	12	3		
9	I am satisfied with the amount and availability of existing Village of Dexter recreational facilities.	1	13	4		1
10	There are sufficient park and recreation opportunities for children in Dexter.	2	11	4		2
11	There are sufficient park and recreation opportunities for adults in the Village of Dexter.	2	9	8		
12	There are sufficient park and recreation opportunities for the handicapped in the Village of Dexter.	1	5	2		10
13	Dexter parks and recreation facilities are easily accessible for Dexter residents.	3	13	2		1
14	Dexter school recreation facilities are easily accessible.	2	12	4		1
15	The Village of Dexter needs more publicly-owned, developed, active park and recreation areas (ball fields)	1	3	11		
16	The Village of Dexter needs more publicly-owned, undeveloped, passive open space areas (trails, preserves, etc.)	4	7	5	1	
17	I will support a millage to provide additional recreation facilities and programs for the Village of Dexter residents.	6	5	5	2	
18	I will support a millage to make publicly owned park and recreation facilities more handicapped accessible and usable.	2	8	5	2	
19	I will support a millage to provide additional parkland for Village of Dexter residents.	6	8	3	2	

4 sounds like we should just improve what we have? How?

split opinions

50/50

conflicts with above #15

Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

20	I will support a program that requires park and recreation facilities to pay an additional fee for additional services.	2	9	3	1	2	what would be charge for? Does this mean we could ask for a millage?
21	I will support a program that requires new development to provide new public park and recreation facilities due to increased demand caused by new development.	7	7	3			we have changed our standards to require public parkland dedication

**SECTION THREE - PLANNING**

From the list of Parks and Recreation Facility Improvement options listed below, choose the three options you would like to see implemented. Rank order your three selected options, where a value of "1" is the option you are most interested in. Additionally, for the three options you have selected, evaluate the relative importance of each option using the scale provided.

No.	Park and Recreation Facility Improvement Options	Rank	Very Important	Important	Not Very Important	No Opinion	
22	Acquisition and improvement of land along Mill Creek and the Huron River for open space and passive recreation facilities (picnic areas, hiking, etc.).	7	4	1	1		respondents did not understand ranking, very few ranked and those that did only did 1-3 rank
23	Acquisition and improvement of land along Mill Creek and the Huron River for active recreation facilities (canoeing, fishing, etc.).	1	4	2	1		
24	Purchase new parkland.	1	3	3	3		
25	Develop and improve existing parkland.		5	1	2		
26	Increase park and recreational facility accessibility by creating pathways to parks from other parks and residential areas.	7	3	2	2		supports sidewalk and pathway improvement, recommend to PC the importance of sidewalks
27	Increase park and recreational facility accessibility by providing more park signage.			3	2		
28	Increase park and recreational facility accessibility by providing more parking spaces.			2	3		parking does not appear to be THAT important
29	Provide additional facilities for targeted groups of users, such as paved walking paths, playgrounds and ball fields.	1	3	2	2		opinions vary
30	Develop bike paths along key roadways.	8	1		3		
31	Coordinate and jointly fund recreational facility improvements with the school district.	1	2	1	4		
32	What Park and Recreational Facility Improvements or Programs would you like to see offered in Dexter?		1				5 Similar to Pinckney rec area
33	Coordinate and jointly fund recreation facility improvements with Huron Clinton Metropolitan Authority and Washtenaw County Parks?		4	2			
34	What parks and recreation facility improvements or programs would you like to see offered in the Village of Dexter? How can the Village of Dexter Parks and Recreation Facilities better serve you?						

Village of Dexter  
**Parks and Recreation Plan - Questionnaire**  
**2007**

walk/bike trails to Hudson Mills and Ann Arbor - 5 Public bathroom-1 Rec center -2 Bike paths - 1 Community Rec programs-2 Outdoor pool-2 open space-1 trash containers-1 dog paths-1 bike paths-1 Warrior Creek lost appeal when trees were removed due to Library and Farmers Market					
35	What suggestions or comments do you have for the Dexter Parks and Recreation Plan?				
	plan \$ for maintenance - 1 stay within budget-1 purchase more parkland-1 pay more for bike paths-1				
36	Would you be willing to work on a citizen-team that periodically donates time to improve park and recreational facilities? (circle one)	Yes	No	8	10
37	How often would you be able to participate on this citizen-team? (circle one)	Monthly	Quarterly	Semi-Annually	Not Interested

walking and biking trails are most important again

SECTION FOUR - DEMOGRAPHICS						
38	How long have you been a Dexter resident? (circle one)	< 1 year	1-5 years	5-10 years	> 10 years	
39	In which area of Dexter do you reside? (circle one)	Village of Dexter	Scio Township	Dexter Township	Webster Township	
40	How many people live in your household in the following age groups?	11	1			
⇒	under 5 yrs of age	3				
⇒	5-10 yrs of age	8				
⇒	11-17 yrs of age	5				
⇒	18- 24 yrs of age					
⇒	25-54 yrs of age	21				
⇒	55 yrs of age and over	14				

most respondents were seniors with no kids



Thank you for your participation!!

**FY 2014-15 Parks and Recreation Commission Budget Request**

		2013-2014 Budget	Spent as of 3/12/14	14-15 Draft Budget
<b>Salaries/Benefits</b>				
	Full Time	\$28,200	\$26,632	\$31,500
	Part Time	\$10,700	\$7,227	\$11,000
	Commissioners	\$1,500	\$0	\$1,000
<b>Memberships</b>			\$418	\$200
<b>Park Improvement Needs:</b>				
	Community Park Path Reconstruction	\$15,000	\$0	\$21,000
	Benches/Trash Cans/Tables	\$4,000	\$3,356	\$7,000
	Horseshoe Park Storage	\$5,000		
	Bike Racks-coordinate with 5H grant	\$1,000	\$735	\$0
	Community Park Soccer Nets	\$2,000	\$1,998	\$0
	Wood Chips - all parks	\$3,000	\$2,980	\$0
	Operating Supplies	\$1,000	\$722	\$1,000
	Mill Creek Park Landscaping Maintenance; other park maintenance	\$5,000	\$754	\$4,000
	Plantwise (Mill Creek Park Invasive Species)		\$4,725	\$5,000
	Annual Stream Monitoring (5 year MDEQ requirement for MCP rock veins	\$2,300	\$2,300	\$2,300
	Memo		\$880	
	JJR - Possible Assistance with Master Plan			\$5,700
	Portable Toilet Rental	\$2,200	\$3,915	\$3,700
	Internal Equipment Rental	\$5,000	\$7,281	\$7,500
<b>Event/Promotional Materials</b>				
	Ice Rink Installation	\$1,600	\$1,600	\$1,600
	Maintenance	\$1,600	\$564	\$1,600
	New Liner	\$700	\$696	\$800
	New Kick plates	\$800	\$692	
	Easter Eggstravaganza and Geocache	\$700	\$1,021	\$1,000
	Misc. Equipment Repairs/Replacement	\$6,000	\$6,443	\$6,000
	Dexter Daze Event Partnership	\$1,000		
	Luminary Support		\$1,000	\$1,000
	5H Grant for Walking Maps		\$1,965	\$0
	5H Grant for Wellness Walks		\$840	\$0
	Marketing	\$1,000		\$1,000
<b>TOTAL</b>		<b>\$99,300</b>	<b>\$78,744</b>	<b>\$113,900</b>

# **VILLAGE OF DEXTER**

[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

## **MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: May 28, 2014**  
**Re: Community Park Path**

Staff has been working on obtaining cost estimates for repairing the Community Park Path. Assistant Superintendent Scott Maurer met onsite with three contractors and discussed the best solutions to repair the path.

Based on the estimates that were obtained staff is recommending moving forward with D & H Asphalt Option #1 for \$20,599. This option would include pulverizing the asphalt, grading and compaction, and replacing the asphalt. The process would reuse the pulverized asphalt as additional base under the new asphalt.

If the Commission agrees and makes the recommendation to Council, we hope to have it on their June 9, 2014 agenda for consideration with the goal of completing the work in July.

# D & H ASPHALT CO.

P. O. Box 729 • 10063 Industrial Dr.  
Hamburg, MI 48139

Phone (810) 231-3501 • Fax (810) 231-3393

## JOB QUOTATION

Smauer@dexrmi.gov

PHONE

(734) 216-3813

DATE

5-27-14

ATTN: SCOTT MAUER

NAME

Village of Dexter

ADDRESS

JOB NAME/LOCATION

Ryan Community Park

JOB DESCRIPTION

SKETCH

#1

approx 1273' x 9'

- Pulverize existing asphalt
- fine grade + Compact
- haul away spoils
- 2" 13A asphalt  
(144 ton) \$ 20,599

#2

Cap

1273' x 9'

- trim edges
- apply tack coat
- Wedge low areas (35 ton)
- 2" 13A asphalt Cap  
(144 ton) \$ 19,459

We are pleased to submit the above quotation for your consideration. Should you place an order, be assured it will receive prompt attention. This quotation is valid for \_\_\_\_\_ days. Thereafter it is subject to change without notice.

PRICE

AUTHORIZED  
SIGNATURE

*Scott Helmes*

VILLAGE OF DEXTER--RYAN STREET PEDESTRIAN PATHWAY  
 BUDGET PRICING ONLY  
 DEXTER, MICHIGAN

*Allied Asphalt*

OPTION NO. 1--HMA ISOLATED PAVEMENT REPAIRS & HMA OVERLAY

ITEM OF WORK DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
HMA ISOLATED PAVEMENT REPAIRS, 2.0 INCHES (25% ALLOWANCE)	303.00	SYDS	\$ 20.00	\$ 6,060.00
CLEANING & CONDITIONING PAVEMENT	13.23	STA	\$ 150.00	\$ 1,984.50
13A HMA OVERLAY, 2.0 INCHES	134.00	TONS	\$ 115.00	\$ 15,410.00
TOPSOIL, CONTRACTOR FURNISHED (OPTIONAL)	45.00	CYDS	\$ 25.00	\$ 1,125.00
SEED, MULCH & FERTILIZER (OPTIONAL)	600.00	SYDS	\$ 7.50	\$ 4,500.00
<b>SUBTOTAL</b>				<b>\$ 29,079.50</b>
<b>10% CONTINGENCY</b>				<b>\$ 2,907.95</b>
<b>OPTION NO. 1 BUDGET</b>				<b>\$ 31,987.45</b>

OPTION NO. 2--HMA CRUSHING & SHAPING, NEW HMA PAVEMENT

ITEM OF WORK DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
HMA CRUSHING & SHAPING, 6.0 INCHES	1213.00	SYDS	\$3.00	\$ 3,639.00
CONDITIONING AGGREGATE BASE, METHOD 2	13.23	STA	\$300.00	\$ 3,969.00
13A HMA PAVEMENT, 3.0 INCHES	201.00	TONS	\$115.00	\$ 23,115.00
TOPSOIL, CONTRACTOR FURNISHED (OPTIONAL)	45.00	CYDS	\$25.00	\$ 1,125.00
SEED, MULCH & FERTILIZER (OPTIONAL)	600.00	SYDS	\$7.50	\$ 4,500.00
<b>SUBTOTAL</b>				<b>\$ 36,348.00</b>
<b>10% CONTINGENCY</b>				<b>\$ 3,634.80</b>
<b>OPTION NO. 2 BUDGET</b>				<b>\$ 39,982.80</b>

savedas:villageofdexterryanstreetpedestrianpathwaybudgetoptions





G-5172 NORTH DORT HIGHWAY  
FLINT, MICHIGAN 48505  
(810) 787.5500 FAX (810) 787.8222

41773

VILLAGE OF DEXTER  
8360 HURON STREET  
DEXTER MI

Attn: SCOTT MAURER  
Re: PARK WALKWAY

Eastern Asphalt Company, Inc. respectfully submits the following proposal for your review:

<u>ITEM OF WORK DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>AMOUNT</u>
REPAIR AND RESURFACE OF WALKWAY	11475.00	SFT		
REMOVE BROKEN AREAS	4794.00	SFT		
DIGOUT AND HAULAWAY BROKEN ASPHALT				
INSTALL 2" OF BASE MATERIAL				
FINISH ROLL				
CLEAN WALKWAY FREE OF DIRT AND DERBIS				
APPLY TACK COAT BONDING MATERIAL				
RESURFACE WALKWAY WITH 13A TOPPING MATERIAL				
FINISH ROLL				
CLEAN UP ON COMPLETION OF WORK				
			<b>TOTAL</b>	<b>\$28,874.00</b>

Notes/Exclusions:

- A. Proposal is based upon site visit
- B. No permits, bonds, traffic control & signage, testing and/or layout.
- D. No allowances included for undercutting of unsuitable Subgrade conditions.
- E. All work to be completed in the 2014 Construction Season
- F. Eastern Asphalt Company, Inc. may withdraw proposal if not accepted within (15) days.
- G. Construction Schedule--(4) Work Days/Weather permitting.
- H. Proposal is specifically for work identified above, no additional work shall be Implied or Inferred as incidental.

Thank you for the opportunity to quote on this project. If you have any questions, please call (810) 787.5500.

Respectfully,

JEFF LEET, Estimator  
Eastern Asphalt Company, Inc.

Accepted by: \_\_\_\_\_  
Title \_\_\_\_\_  
Date: \_\_\_\_\_